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# ***TERMS OF REFERENCE***

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## **Regarding the Joint Cooperation between URGENT partners on Academic Mobility and Research Cooperation**

**Between**

***THE URGENT PROJECT***

**And**

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### **1. Parties**

- (1) The Urban Resilience and Adaptation for India and Mongolia (URGENT) Project: Curricula, Capacity, ICT and Stakeholder Collaboration to Support Green and Blue Infrastructure and Nature-based Solution, hereafter referred to as “URGENT Project”.
- (2) The .....

### **2. PURPOSE and BACKGROUND**

The URGENT Project wishes to enter into an agreement with its project partners regarding the herein described guidelines for (a) academic mobility, including physical and virtual mobility, (b) recognition of distantly gained credits, (c) research cooperation, including MSc and PhD supervision and (d) sharing of experimental facilities. The intent of these Terms of Reference (ToR) is to provide an information basis to which all project partners subscribe and enter into agreement to uphold these guidelines. It is the intent of this ToR to outline a shared vision regarding academic mobility and research cooperation with regard to academic and research exchange in particular related to studies focused on Green and Blue infrastructure development and the application of nature-based solutions.

Academic mobility refers the exchange of students (and teachers) in higher education from one teaching institution to another. This exchange can both happen within the country or outside the country in which the student or teacher is based. Within the URGENT project, a particular emphasis is placed on international academic mobility in order to capitalize on the manifold international targets and partners that the project has. Academic mobility traditionally divides mobility in two aspects; virtual and physical mobility.

Virtual mobility relates to students visiting another institution outside their original country of study to participate in courses and earn credits in a foreign higher education organization – without leaving their





- Assist in carrying out the necessary steps for academic mobility as per the ECTS 2015 guidelines developed by the European Union
- Manage the organization and scheduling related to the use of shared experimental facilities
- Prepare a list of MSc and PhD supervisors for facilitating student exchange and enabling scientific cooperation

#### **4. PUBLICITY and ADVERTISING**

The parties agree that each may publish or advertise the existence and nature of their cooperation and shared activities origination from efforts taken based on these TERMS OF RERENCE. Nothing in this agreement shall be construed as confidential.

#### **5. AMENDMENTS**

The terms of this agreement can be amended, with the approval of both Parties, by means of exchange of letters or email through the authorized officials at each institution. Either Party may initiate the exchange of letters or email. Any amendment to this agreement must, to be effective, be in writing and signed by the authorized representatives of each party.

#### **6. TERMINATION**

This agreement may be terminated by either Party by giving written notice of the intent to terminate the agreement. Such termination shall not affect the execution and conclusion of specific activities in effect under the terms of this agreement nor publication and dissemination of results of research in progress.

#### **7. ACCEPTANCE**

If parties agree to the terms and conditions set out in this agreement, acceptance must be notified by signing, dating and returning copies of this letter to each party.



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These ToR are to be signed by the Project Coordinator of the URGENT project, the National Coordinator of the URGENT Project and a representative of the party entering the agreement. By signing the TERMS OF REFERENCE, the party entering this agreement confirms its intent to deliver on the activities described above and to adhere to the rules set related to the accreditation of distantly gained credits. The agreement enters into effect on the date in which it is duly signed by both parties.

**IN WITNESS WHEREOF**, the duly authorized representatives of the Parties affix their signatures below:

**On Behalf of .....**

**On Behalf of the URGENT Project**

\_\_\_\_\_  
**FULL NAME**

\_\_\_\_\_  
**FULL NAME – PROJECT COORDINATOR**

\_\_\_\_\_  
**DATE and SIGNATURE**

\_\_\_\_\_  
**DATE and SIGNATURE**

\_\_\_\_\_  
**FULL NAME – NATIONAL COORDINATOR**

\_\_\_\_\_  
**DATE and SIGNATURE**